

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, JUNE 4th, 1947

The Board of Public Works met on June 4th, 1947, in the office of the Governor, State House, Annapolis, Maryland.

There were present:                      Wm. Preston Lane, Jr., Governor  
James J. Lacy, Comptroller  
Hooper S. Miles, Treasurer.

In the absence of Mr. Walter N. Kirkman, Director, Department of Budget and Procurement, Mr. James G. Rennie, Chief of the Budget Bureau-Department of Budget and Procurement, attended the meeting.

BONDS:

The Secretary brought to the attention of the Board bids which were received from the Security Banknote Company and the E. A. Wright Bank Note Company, both of Philadelphia, Pennsylvania, for the engraving and printing of State of Maryland Bonds to be issued as of July 1, 1947, being \$4,625,000 Post War Construction Loan of 1945 and General Construction Loan of 1947 in the amount of \$5,000,000, the bids for which will be received by the Board on June 23, 1947:

Security Banknote Company	49¢ per bond
E. A. Wright Bank Note Company	39¢ per bond.

As both companies have previously engraved bonds for the State and the work was satisfactory, the Board approved the acceptance of the bid of the E. A. Wright Bank Note Company for 9,625 bonds at 39¢ per bond.

POST-WAR CONSTRUCTION PROGRAM:

The Board approved request of the State Department of Education for an increase in the amount of the contract previously awarded to W. E. Bickerton Construction Company to convert the existing auditorium at Bowie State Teachers College into a Library, in the amount of \$18,700, to the extent of \$43.89 covering a Book Case necessary to complete this project plus an architect's fee of \$2.63. This increase in contract is to come from the over-all balance in the Post-War Construction Fund.

The Secretary suggested that consideration should be given to the name to be used for the new hospital being erected at Salisbury for the chronic diseased.

The Board felt that the State Department of Health, under whose jurisdiction the hospital is being built and will be operated, should be consulted as to the name for the institution. The Secretary was requested to communicate with that department and obtain their views as to the name to be used.

Upon the recommendation of the Maryland State Planning Commission the Board approved the payments of the following State grants for the preparation of plans and specifications:-

Mayor and Council of Havre de Grace	Project No. 12-C-1	\$3,500
President and Commissioners, Town of North East	Project No. 7-D-2	2,125
County Commissioners of Baltimore Co.	Project No. 3-26	9,900
County Commissioners of Washington Co.	Project No. 21-D-8	600

The Board approved the following payments made from the Post War Construction Fund by the Comptroller's Office since the last meeting, totaling \$139,522.14.

Aid to Sub-divisions	\$2,500.00
Maryland State Police	3,591.00
Spring Grove State Hospital	419.94
Crownsville State Hospital	2,505.96
Eastern Shore Chronic Disease Hospital	36,110.40
Montrose School for Girls	2,472.00
University of Maryland	91,922.84.

GENERAL CONSTRUCTION LOAN OF 1947:

The Board approved a request received from Col. Beverly Ober, Superintendent, Maryland State Police, for authority to expend the insurance money received for fire damage to the Old Soldiers' Home at Pikesville in connection with the appropriation for the renovation of the Old Soldiers' Home, thus making available for that project this additional money.

The Secretary brought to the attention of the Board a communication from Rosewood State Training School advising that projects totaling \$492,000.00 approved for that institution in the General Construction Loan of 1947 are now ready for the preparation of working drawings and the taking of bids, and requesting authority to proceed with the preparation of working drawings and the asking of bids for these projects.

The Board approved this request.

The Secretary brought to the attention of the Board a letter received from Morgan State College requesting authority to have Gaudreau & Gaudreau, architects, complete drawings and advertise for bids in the construction of:-

Service Tunnels	\$111,000.00
Electrical Distribution System	92,750.00
Water Lines	30,000.00,

as included in the new bond issue.

The Board approved this request.

Mr. Rennie advised the Board that the Board of Managers of the Eastern Shore State Hospital have decided to have plans for the new barn revised, which would change the roof in accordance with the suggestion which was discussed at the last meeting of the Board of Public Works, and to ask for new bids on the basis of the new plans.

Mr. Rennie advised the Board that there is included in the new bond issue an item of \$6,000 for the electrification of the central kitchen at Crownsville State Hospital which it is estimated will cost \$8,065.00. However, there is \$21,000 appropriated in the bond issue for Deferred Maintenance, Alterations, Improvements, and Equipment, of which the \$6,000 is one item, and the Board approved the expenditure of \$8,065.00 for this work with the understanding that the total cost will come out of the appropriation of \$21,000 as there are no other funds which can possibly be made available for this project.

ARCHITECTS:

The Board discussed the matter of compensation and method of payment thereof to architects for services rendered the State of Maryland in the preparation of plans and specifications, and the supervision of construction, and instructed the various State Departments and Institutions as follows:

With the cancellation of projects in the Postwar Construction program for which commitments were not made, the method of payment of compensation to architects for services in connection with the preparation of plans and specifications for the projects in that program has been discontinued. The projects for which commitments were made and for which contracts are in the course of execution at this time, or for projects where money has been reserved in the closing out of the Postwar Construction Fund to take care of the work which will be done under that program, the original plan for payment for such services will be followed.

As to future construction for which authority has been prescribed by the 1947 Session of the General Assembly, the method of payment of compensation to architects will revert to the practice followed before the inception of the Postwar Construction Program, which was as follows.

The fee of an architect for the preparation of plans and specifications and the supervision of construction will be 6% of the amount of the general contract awarded for construction. It is to be understood that the over-all cost of all projects must be within the amounts appropriated for the projects

and to include architect's fees, equipment, and furnishings which may be necessary for new buildings. It will not be possible to increase the amount allotted for a project in the construction program authorized by law.

An architect will not be entitled to any compensation until an award of a contract has been made, and when that point shall have been reached, the architect will be entitled to render his bill for an amount representing 4% of the amount of the contract price - the remaining 2% to be paid the architect during the course of construction on the basis of payments on account of the contract, to the general contractor.

#### BUDGET:

Mr. Rennie submitted to the Board for consideration budgets for the following agencies for which lump-sum appropriations had been made by the General Assembly for the fiscal years 1948 and 1949:-

Employees' Retirement System	\$10,000 each year
Teachers' Retirement System	5,000 each year
(An addition to Item #3, Public Schools budget for administration expense.)	
Maryland State School for the Deaf	14,813 for 1948
" " " " " "	15,763 for 1949
Maryland Water Pollution Control Commission	22,990 for 1948
" " " " " "	22,390 for 1949
(All salary items are to be subject to the approval of the Standard Salary Board.)	

The Board approved the above budgets.

Approval on the budget for the Fiscal Research Bureau of \$7,000 for each year, and for the Retail Sales Tax Division-State Comptroller's Office of \$350,000 for each year was deferred pending the receipt of further information as to how much it is costing to operate these new agencies.

The Board felt there was no need to consider approval for the budget of \$8,000 each year for the Commissioner of the Land Office as it was shown that the funds are not needed.

Mr. Rennie advised the Board that the working budget for the University of Maryland would be ready for the consideration of the Board the middle of June.

#### CLERK OF THE CIRCUIT COURT:

The Comptroller submitted to the Board a recommendation contained in a report of the State Auditor dated February 3, 1947, covering the office of Clerk of the Circuit Court for Carroll County for the period October 1, 1941 to December 10, 1942, that the sum of \$5.25 be written off as uncollectible by that office. This amount is shown as due from John A. Shipley, deceased, former Sheriff for Carroll County. Efforts to collect this sum from his surety have been unsuccessful and it is considered doubtful whether collection of this item can be effected.

The Board approved the recommendation of the State Auditor and authorized the writing off the item of \$5.25.

#### COMPTROLLER OF THE TREASURY:

The Board approved the payment of the following refunds by the State Comptroller:-

- \$20.00 from Miscellaneous Appropriation #2, Item 17, covering remission of fine in the tonging case of Arnold B. Smith of Talbot County.
- \$150.00 from the budget of the State Tax Commission, Item 208-C, covering various franchise taxes and filing fees paid in error to the State as set forth in Transmittal No. 11 of that department, dated May 28, 1947, Warrant 14342.

June 4, 1947

2709b

DEPARTMENT OF PUBLIC BUILDINGS & GROUNDS:

The Board approved an additional \$42.00 for the painting in the basement of the Governor's Mansion to be done by Lewis Bros., Inc., who have taken over the contract originally awarded to Mr. Earl Brashears.

DEPARTMENT OF STATE FORESTS AND PARKS:

The Secretary advised the Board of receipt of a letter from Mr. H. C. Buckingham, State Forester, advising that the situation with reference to the lease with the Burnwell Coal Company is being watched, and that the total amount due for coal strip mined for December, January, February and March is \$930.45.

GENERAL EMERGENCY FUND:

Upon the recommendation of the Department of Budget and Procurement, the following allotments were approved from the General Emergency Fund:

Maryland Training School for Colored Girls (Current operating expenses)	\$13,306.00
Maryland State Planning Commission (Salary increase of the Director for the month of June, as per approved Supplement No. 7)	227.00
Commission on Higher Education (To complete printing of report. Central Purchasing Bureau must approve the printing.)	3,000.00 (approx.)
War Memorial Building (To cover the State's share of operating costs for April and estimated expenditures for May and June.)	2,428.93 (approx.)
Maryland Tercentenary Commission (To cover cost of lawn mower purchased from Mr. Alfred F. Gough at \$185.20, there being only \$100 unexpended balance in this account. This purchase must be approved by Mr. Kirkman be- fore the transfer of this amount may be made.)	85.00

LEASES:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the execution of the following leases:

Maryland State Department of Education - 500 Liberty Building for one year from July 1, 1947, at \$6,084 per annum.  
The Employment Security Board - 300-306, inclusive, Keyser Building, for one year from July 1, 1947, at \$5,100 per annum.  
State Department of Health - rear portion of garage located at the corner of Howard & 26th Streets, Baltimore, for three years, nine months, and 15 days from September 1, 1947, at an annual rental of \$4,800.

The Board also approved a request of the State Insurance Department for permission to rent an additional space consisting of two offices in the Davison Building (formerly Union Trust Building) for the period June 6, 1947 through September 30, 1947, at a cost of \$84.00 per month.

MARYLAND DISASTER RELIEF COMMITTEE:

Mr. Rennie submitted to the Board the inventory list of office fixtures, etc. of the Maryland Disaster Relief Committee as of June 30, 1947, and requested instructions from the Board as to the disposition of this equipment.

The Governor stated that he would confer with Col. Barrett in an effort to work out satisfactory details in the matter.

MARYLAND STATE POLICE:

The Secretary brought to the attention of the Board a communication received from Col. Beverly Ober, Superintendent, Maryland State Police, asking that the Board give consideration to Senate Bill #421, relative to lodging and subsistence for the Superintendent of Maryland State Police.

The Board requested the Secretary to contact Col. Ober and obtain from him a specific request as to the amount he feels should be authorized for this lodging and subsistence, and report to the Board at a later meeting when the matter could be better discussed.

The Board considered a letter received from Col. Ober relative to House Bill #767 whereby the Board of Public Works shall appoint one member of the Department of Maryland State Police to the Board of Trustees of the Retirement and Pension System of the Maryland State Police. Col. Ober recommended that Dr. Howard M. Bubert, Examining Physician of the department, be appointed as this member of the Board of Trustees, stating that Dr. Bubert has been associated with the Pension Fund from the beginning; has kept the records until recently; and has been acting as Secretary.

The Board approved the recommendation of Col. Ober.

MILITARY DEPARTMENT:

The Secretary brought to the attention of the Board a communication received from General Milton A. Reckord requesting authority to proceed with the work of repair and reconstruction of the Salisbury Armory (recently damaged by fire) without the formality of using a General Contractor. General Reckord stated that he felt that in this way he would save the State between \$12,000 and \$15,000, using much of the material from the present Armory, and would complete the work well within the amount of money received from the insurance companies, of approximately \$55,000. It is proposed that sub-contractors be used on all mechanical jobs, plastering, and roofing, but that the carpentry work would be done with men of the Military Department, and that Major Simmons, Engineer, would supervise the entire job.

After a discussion of the matter, the Board approved this request.

MORGAN STATE COLLEGE:

The Board took up for consideration the request of Morgan State College that it be permitted to provide free scholarships for deserving students at the college. The Governor read to the Board a letter he had received from Judge Soper, Chairman, on the subject.

After due consideration it was decided that something should be done about providing these scholarships and the Secretary was requested to contact Dr. Holmes, President, for the purpose of working out an arrangement to take care of these students. In his letter to the Governor, Judge Soper stated that the value of these scholarships would be approximately \$30,000 but that it would not mean that additional cash would have to be provided. The method of taking care of the scholarships, as represented by Judge Soper, would be by remitting the tuition which would ordinarily be chargeable to the students and that the cost could be absorbed in the budget of the college.

ROSEWOOD STATE TRAINING SCHOOL:

The Secretary brought to the attention of the Board a request received from Rosewood State Training School that they be authorized to have prepared working drawings for a replacement of the Horse Barn and Bull Stable destroyed by fire sometime ago, and to ask for bids in order that this work might be completed before cold weather.

The Board authorized the appointment of Mr. Henry P. Hopkins as the architect for this work, and approved the request that plans and specifications be prepared, and bids received. The cost of this construction must be well within the amount of \$22,380.71 available in the Fire Loss Property Account.

June 4, 1947

98012

STATE INDUSTRIAL ACCIDENT COMMISSION:

The Secretary brought to the attention of the Board a letter received from Mr. Emanuel Gorfine, Chairman of the State Industrial Accident Commission, stating that when the records of that Commission were stored in the State Warehouse they became so jumbled and thrown out of their numerical and alphabetical order it is now next to impossible to find old cases which are from time to time needed for further consideration by the Commission and others. Mr. Gorfine also stated that he has made every effort to employ someone to put these records in order but has been unable to locate such a person, and, therefore, requested permission for one of the employees of his department, Jerome Thuman, to do this work during his vacation period, with pay.

After a discussion of the matter the Board felt it could not approve compensation in addition to regular salary.

STATE EMPLOYEES:

The Secretary brought to the attention of the Board copy of a letter dated May 22, 1947, addressed to Mr. Kirkman by Miss M. Theresa Wiedefeld, President, Towson State Teachers College, relative to travel expenses for persons seeking employment.

After again considering this situation, the Board confirmed action taken at the last meeting with reference to this matter.

The Secretary brought to the attention of the Board a letter received from the State Employment Commissioner together with copies of letters between his office and Maryland Tuberculosis Sanatorium relative to injuries received by one of the nurses at Mt. Wilson. Mrs. Blanche Gordon was injured in the line of duty, fracturing her elbow and dislocating her shoulder, and incurred medical expenses of \$504.46, of which the Blue Cross Plan paid \$139.23, with the balance of \$365.23 being paid by Mrs. Gordon.

Mr. Owens contacted The State Law Department and was advised that "There is nothing, so far as we can find, in Article 64A justifying the payment by the State of surgical or medical expenses of a State employee whether the injury occurred in line of duty or otherwise". It has, therefore, been impossible for the institution to reimburse Mrs. Gordon for the expenses incurred.

The Board felt, however, that some consideration should be given toward taking out compensation insurance to cover cases of accidents to State employees and Mr. Rennie was asked to bring the matter to Mr. Kirkman's attention for the purpose of having Mr. Kirkman contact the State Accident Fund to have them make a check of the various State agencies and submit a proposal covering the cost of covering all State employees under the Workmen's Compensation Law.

The Board approved request of the State Department of Health for a further extension of sick leave for Miss Janet J. King, Stenographer-Secretary, for a period of three months beginning June 1, 1947, with the understanding that Miss King, during that period, would submit to an examination by the State Medical Director for the purpose of determining whether she should apply for retirement because of physical disability.

The Board approved an extension of sick leave for a period of three months beginning in either July or August for Miss A. Mary Vogt, employee of the State Industrial Accident Commission, to cover the time of an operation to her right eye to remove a cataract.

STATE PROPERTY:

The Board approved the disposal of property no longer necessary in the conduct of the State's business as set forth in the agenda presented by Mr. Rennie, for the following agencies:

State Roads Commission  
Springfield State Hospital  
Game and Inland Fish Commission.



STATE TOBACCO WAREHOUSE:

The Board approved a request from the State Tobacco Warehouse for authority to use \$1,873.25 from the balance in budget Item #208, obligated for the fiscal year 1946, for the following purpose:

Lewis Bros., Inc. - Painting 3 offices, rest room and lavatory	\$380.00
Lewis Bros., Inc. - Painting exterior walls	1,062.00
Lewis Bros., Inc. - Painting 15 new doors	360.00
Maryland Penitentiary - 6 office chairs	71.25.

STATE TREASURER:

The Secretary brought to the attention of the Board a report which had been received from Mr. Miles relative to the investment of \$100,000 for the State Accident Fund as follows:

\$100,000 U. S. Treasury 2½% Bonds, due 12/15/1967-72  
@ 103-11/32 plus 1/64,

with the bonds being registered and taken care of in the usual way.

The Board approved the action of Mr. Miles in this matter.

UNEMPLOYMENT COMPENSATION BOARD:

The Secretary brought to the attention of the Board a report received from the Unemployment Compensation Board for the quarter ended March 31, 1947, together with a letter from Mr. Aaron A. Baer, Special Assistant Attorney General, approving the report as submitted to the Board.

After considering the items contained in the report, the Board approved the items of interest waive, and uncollected taxes, but requested the Secretary to ask the Unemployment Compensation Board for more information with regard to the amounts they want to write-off covering overpayment of benefits.

UNIVERSITY OF MARYLAND:

The Board was unwilling to approve a request made by the University of Maryland to the Department of Budget and Procurement for authority to transfer by budget amendment a portion of the 1946 fiscal year funds, previously allocated by the Board for certain specific purposes, for other uses in the fiscal year 1947, feeling that the previous approval must stand.

WAR MEMORIAL COMMISSION:

The Secretary brought to the attention of the Board a letter received from Mr. Joseph D. Buscher, Assistant Attorney General, relative to the War Memorial Building. The matter of title to this building was the subject of comment by the State Auditor in his report dated July 19, 1946, of the War Memorial Commission and the question had been referred to The State Law Department for adjustment. Mr. Buscher advised that he has been informed by the Assistant City Solicitor for Baltimore City, Mr. Lloyd G. McAllister, that the Board of Estimates concurred with the City Solicitor that the title to this building should not be vested in a Commission or Department but that the law should be clarified by amendment to Chapter 537, Acts of 1924, so that the property may be properly vested in the City of Baltimore, or the State of Maryland and the City of Baltimore, but not in the Commission.

After a discussion of this information, the Secretary was requested to refer the matter back to the Attorney General so that he and the City Solicitor might confer about the matter and decide what is the best solution. x

GENERAL CONSTRUCTION LOAN OF 1947:

Upon the recommendation of Mr. Rennie, the Board approved the expenditure of \$300.00 by Maryland Training School for Boys to have a survey made in connection with the item of \$28,000 in the General Construction Loan of 1947 for the reconstruction and improvement of roads at the school.

EMPLOYEES RETIREMENT SYSTEM:

Mr. Miles called attention to the fact that Mr. Frank Harper, Executive Secretary of the Public Service Commission, a member of the Board of Trustees of the Employees Retirement System of the State of Maryland, is serving as a hold-over member of that Board and suggested that the Board of Public Works formally appoint him for the remainder of the unexpired term for which the previous Board of Public Works had appointed him for a period of four years from July 1, 1945.

The Board was agreeable to this recommendation and confirmed the appointment made by the Previous Board of Public Works for the term of four years from July 1, 1945.

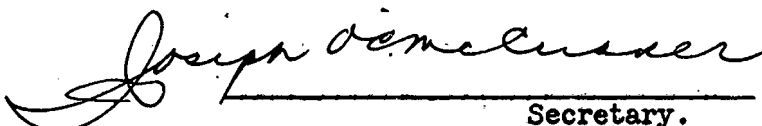
GENERAL EMERGENCY FUND:

Mr. Miles took up with the Board the matter of supplementing the appropriation of \$5,000 a year to the Maryland Development Bureau so that the work of that Bureau which is done through the Baltimore Association of Commerce can be expanded. Mr. Miles stated that the Baltimore Association of Commerce has opened an office in Chicago for the purpose of advertising the City of Baltimore and particularly the port which is second in volume of business in the country at this time.

After due consideration, the Board agreed to allot \$2,500 from the General Emergency Fund for each of the fiscal years 1948 and 1949 to supplement the regular appropriation of \$5,000 in the Budget for the Maryland Development Bureau.

Mr. Rennie reported to the Board that the allotment for Rosewood State Training School from the General Emergency Fund for the current fiscal year to take care of necessary expenses had been adjusted to \$16,025.00. The Board approved this action.

There being no further business, the meeting was adjourned.

  
Secretary.



